



MEETING MINUTES

Wednesday, August 29, 2018 4:00 p.m.
5th Floor Conference Room
Earle Brown Tower, 6120 Earle Brown Drive
Brooklyn Center, MN.

Attendance:

<u>District</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell	Chris Lord
Carver SWCD	Mark Zabel	
Chisago SWCD	Roland Cleveland	
Dakota SWCD	Laura Zanmiller	
Isanti SWCD	Al Koczur	
Ramsey CD		
Scott SWCD	Doug Schoenecker	Shelly Tietz
Sherburne SWCD	Michael Schroeder	Francine Larson
Washington CD	John Rheinberger	Jay Riggs
Wright SWCD	Mary Wetter	

1. Call to Order

Mary Wetter called the meeting to order at 4:03 pm. A quorum was present.

2. Open Floor

None

3. Election of Officer

Wetter asked for a volunteer for the secretary position and Michael Schroeder volunteered.

Motion 18.018 Motion by Cleveland, second by Meixell, to close nominations and cast a unanimous ballot for Schroeder for Secretary. Motion carried.

4. Approve of Agenda

Discussion held on the NRCS Area office closing in the future so a new meeting site may need to be found. Supervisors requested that District Managers discuss at the next meeting.

5. Approval of Minutes

Motion 18.019 Motion by Koczur, second by Schoenecker to approve the May 30, 2018 board minutes as presented. Motion carried.

Mark Zabel arrived at 4:08

6. Manager's Meeting Notes – July 25, 2018

Chris Lord indicated that many items discussed at the Managers meeting will be discussed in later in the meeting under "Other Business".

7. Treasurer's Report – Scott SWCD Reporting

7.1 Treasurer's Report – August 17, 2018

Tietz read the Treasurer's Report. She reported a cash balance of \$589,566.25 and the following fund balances:

Children's Water Festival:	\$43,129.68
MCD:	\$67,810.85
Total Fund Balance is:	\$110,940.53

Motion 18.020 Motion by Schoenecker, second by Meixell, to accept the Treasurer's Report subject to audit. Motion carried.

7.2 Checking Account Transaction Report

Report included in packet. No discussion.

8. Engineering and Technical Assistance (ETA)

8.1 ETA Engineering & Technical Assistance Report as of June 30, 2018

Riggs read from ETA program report by District and quarter, as prepared and submitted by Dakota County SWCD, program Host.

8.2 Grant Status Report as of June 30, 2018

Riggs reported on the Grant Status report which outlines the summary of each grant, also prepared and submitted by Dakota County SWCD.

9. Subwatershed Analysis Program (SWA)

9.1 Program Update

Riggs reported that all Subwatershed Assessment Plans are complete.

10. Metro Area Children's Water Festival (MACWF)

10.1 Program Updates

No update.

10.2 Budget Amendment

Mark Zabel addressed the budget increase for 2018 and 2019 due to the expansion of students participating in the event.

Motion 18.021 Motion by Cleveland, second by Reinberger to approve the budget amendment as presented. Motion carried.

11. Campus Groundwater Conservation Planning (CGCP)

11.1 Program Updates

Lord provided an update on Campus Groundwater Conservation Planning. Anoka CD will provide a team approach for assistance.

12. Minnesota Ag Water Quality Certification Program (MAWQCP)

12.1 Program Updates

Tietz provided a program update on the MAWQCP.

13. Other Business

13.1 Letter of Invitation to Ramsey County Board

Discussion held on sending a letter to Ramsey County Board.

Motion 18.022 Motion by Wetter, second by Rheinberger, to send a letter to Ramsey County inviting Ramsey County to appoint a county commission to represent the board and encourage staff to participate in the Metro Conservation District. Motion carried.

Mark Zabel will draft a letter and send to Troy Kuphal for review.

13.2 Joint Powers Agreement Updates

Discussion held on how many members constitute a quorum. Zabel reviewed Roberts Rules and six voting members are needed for a quorum. Discussion held on whether or not to update the Joints Powers Agreement. If a Board representative cannot make a meeting they need to make sure they notify their Alternate, and if no one from the member District can attend the meeting they should contact the Board Chair. Hennepin and Ramsey Counties have the full authority to act as Soil and Water. If Ramsey and Hennepin should not want to participate at the Joint Powers Board, then the BSWR Board Conservationist should be notified.

13.3 CWF Grant Application

Riggs reported that two CWF grant applications were completed. Riggs applied for \$200,000 for the continuation of SWA. It would be the same program as past with approximately 15 SWA's to be completed. Lord applied for \$200,000 for the continuation of CGCP to continue to work on campuses and add private campuses and hospital. They will receive notification in December if they were awarded any grants.

14. Member District Updates

Washington CD and Wright are currently looking for engineers.

Lord indicated that Anoka CD is starting the next 10 year comp plan which is due at the end of 2019.

Cleveland received email from Mitch White from Ag Spore International and forwarded the email to LeAnn Buck at MAWCD.

15. Agenda Items for Next Board Meeting

Send future agenda items to Scott SWCD.

16. Adjourn

Motion 18.023 Motion by Schoenecker, second by Meixell, to adjourn the meeting. Motion carried.

Meeting adjourned at 4:55.

Respectfully submitted,


Michael Schroeder, Secretary

11.28.18
~~11.28.19~~
Date 11.28.18