

Metro Conservation Districts



MEETING MINUTES Wednesday, February 23, 2022 Virtual Meeting Held on Zoom

Attendance:

<u>Member</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell	Chris Lord
Carver SWCD	Marcus Zbinden	Mike Wanous
Chisago SWCD		
Dakota SWCD	Laura Zanmiller	Brian Watson
Hennepin County		
Isanti SWCD	David Medvecky	
Ramsey County	Nicole Frethem	Ann WhiteEagle; Sheena Denny
Scott SWCD	Doug Schoenecker	Troy Kuphal
Sherburne SWCD	Larry Goenner	Francine Larson
Washington CD	John Rheinberger	
Wright SWCD		

1. Call to Order

The meeting was called the meeting to order at 8:30 am. A quorum was present.

2. Open Floor

No one came forward.

3. Election of Officers

Kuphal opened the floor for nominations for Chair. Rheinberger volunteered for Chair. Kuphal called twice for further nominations. There were no further nominations. Kuphal recognized Rheinberger as the only nominee and called for any objections to elect Rheinberger as Chair by acclamation. There being no objections Kuphal declared John Rheinberger Chair by acclamation.

Chair Rheinberger called for nominations for Vice-Chair. Nicole Frethem volunteered for Vice-chair. Chair Rheinberger called twice for further nominations. **Motion 22.001** Motion by Zbinden, second by Schoenecker, to elect Nicole Frethem as Vice-Chair. Voting Aye: Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

Chair Rheinberger called for nominations for Secretary. Schoenecker nominated Glenda Chair Rheinberger called twice for further nominations. **Motion 22.002** Motion by Zbinden, second by Zanmiller, to approve Glenda Meichel as secretary. Voting Aye: Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

Chair Rheinberger called for nominations for Treasurer. Schoenecker volunteered for Treasurer. Chair Rheinberger called twice more for further nominations. **Motion 22.003** Motion by Frethem, second Medvecky, to approve Doug Schoenecker as Treasurer. Voting Aye: Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

Glenda Meixell entered the meeting at 8:44 am.

4. Approve of Agenda

Motion 22.004 Motion by Schoenecker, second by Frethem, to approve the agenda as presented. Voting Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

5. Approval of Minutes

Motion 22.005 Motion by Frethem, second by Meixell, to approve the minutes as presented. Voting Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

6. Treasurer's Report – Scott SWCD Reporting

6.1 Treasurer's Report – February 16, 2022

Troy Kuphal read the Treasurer's Report with balances as of February 16, 2022. Supervisor Zbinden asked about account interest rates. Troy Kuphal responded he would get the information and report back.

Motion 22.006 Motion by Zbinden, second by Frethem, to approve the treasurers report as presented subject to audit. Voting Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

6.2 Checking Account Transaction Report

The checking account transaction report was published; no discussion.

7. Manager's Meeting Notes for Jan 22, 2022 - Troy Kuphal reported, noting Washington hosted the meeting host. No discussion

8. Special Programs

8.1 Engineering and Technical Assistance (ETA) Program

8.1.1 ETA Eng./Tech, Assistance & Equipment Reports – Brian Watson reported; no discussion.

8.1.2 Grant Status Report – Brian Watson reported; no discussion.

8.2 Subwatershed Analysis (SWA) Program Report –Troy Kuphal reported; no discussion.

9. Other Business

9.1 Bid for FY2021 Financial Audit

Kuphal referred to the proposal by Peterson Company, LTD, for completing the MCD 2021 Financial Audit. **Motion 22.007** Motion by Schoenecker, second by Frethem to accept Peterson Company, LTD, audit bid for \$2,900. Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

9.2 Official Depository Institution

Motion 22.008 Motion by Frethem, second by Zanmiller to designate HomeTown Bank as the primary checking and savings account. Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

Supervisor Zbinden inquired if any other banks and/or credit unions were researched. Supervisor Schoenecker indicated that HomeTown Bank is a local bank in Jordan that is very convenient and provides great service, and further noted it is Scott SWCD’s financial institution as well. No further discussion.

9.3 Budget Amendment

Kuphal explained the main reason for the proposed budget amendment, noting the adopted budget did not account for costs associated developing grant work plans. Since time performing this task occurs prior to the grant agreement being executed, it is not eligible for grant funds and MCD’s fund balance must be used. **Motion 22.009** Motion by Frethem, second by Zbinden, to approve the Budget Amendment. Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

Next Board Meeting

Discussion held on the time and location of the next Board meeting, which is scheduled to take place May 25. Schoenecker indicated he would prefer to have the Board meeting in person. Goenner and Zbinden indicated they would prefer morning meetings.

Motion 22.010 Motion by Meixell, second by Schoenecker to schedule the May 25 Board meeting at 4:00 pm at Ramsey County Public Works Facility. Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

10. Member District Updates

None.

11. Adjourn

Motion 22.011 Motion by Schoenecker, second by Meixell, to adjourn the meeting at 9:10 am. Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Schoenecker, Goenner, Rheinberger. Voting nay: none.

Respectfully submitted,

DocuSigned by:

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Glenda Meixell, Secretary

10/24/2022
Date