



**DRAFT REGULAR MCD BAORD MEETING MINUTES**

Wednesday, November 19, 2025

Washington Conservation District, 455 Hayward Ave N, Oakdale, MN  
(In-person meeting with virtual attendance option)

**Attendance:**

| <u>Member</u>   | <u>Supervisors</u> | <u>Staff</u>              |
|-----------------|--------------------|---------------------------|
| Anoka CD        | Glenda Meixell*    |                           |
| Carver SWCD     |                    | Mike Wanous               |
| Chisago SWCD    | Rick Cedergren*    | Craig Mell                |
| Dakota SWCD     | Laura Zanmiller*   | Ashley Gallagher          |
| Hennepin County |                    |                           |
| Isanti SWCD     | Franklin Curtis    |                           |
| Ramsey County   |                    | Ann White Eagle           |
| Scott SWCD      | Doug Schoenecker*  | Troy Kuphal, Shelly Tietz |
| Sherburne SWCD  | Jason Selvog*      | Francine Larson           |
| Washington CD   | John Rheinberger   | Jay Riggs                 |
| Wright SWCD     | Mike Zieska        |                           |

\* Attended remotely due to a travel constraint or scheduling conflict.

**1. Call to Order**

The meeting was called the meeting to order at 4:02 pm. A quorum was present.

**2. Attendance Roll Call/Introductions**

Kuphal called roll.

**3. Approve of Agenda**

**Motion 25.020** Motion by Schoenecker, second by Curtis, to approve the agenda as presented. Kuphal led roll call vote. Voting Aye: Rheinberger, Curtis, Zanmiller, Selvog, Cedergren, Zieska, Schoenecker. Voting Nay: None

Supervisor Meixell joined the meeting at 4:06.

**4. Approval of August Regular Meeting Minutes**

**Motion 25.021** Motion by Cedergren, second by Zieska, to approve the minutes of the August 27, 2025, meeting, with the correction to reflect the attendance of Kelly Miller from Ramsey County. Kuphal led roll call vote. Voting Aye: Rheinberger, Curtis, Zanmiller, Selvog, Cedergren, Zieska, Schoenecker, Meixell. Voting Nay: None

**5. Treasurer's Report – Scott SWCD Reporting**

**6.1 Treasurer's Report – November 12, 2025**

Shelly Tietz read the Treasurer's Report with balances as of November 12, 2025.

**Motion 25.022** Motion by Zanmiller, second by Schoenecker, to approve the treasurer report as presented subject to audit. Kuphal led roll call vote. Voting Aye: Rheinberger, Curtis, Zanmiller, Selvog, Cedergren, Zieska, Schoenecker, Meixell. Voting Nay: None

#### **6.2 Checking Account Transaction Report**

The checking account transaction report was published, no discussion.

#### **6. Manager's Meeting Notes for September 22 and October 29**

Manager meetings notes submitted for review. No Discussion.

#### **7. Special Programs**

##### **7.1 Engineering and Technical Assistance (ETA) Program**

###### **7.1.1 ETA & Equipment Reports**

Ashley Gallagher reported; no discussion.

###### **7.1.2 Grant Status Report**

Ashley Gallagher reported; no discussion.

###### **7.1.3 FY26 NPEAP/ESTS Work Plan and Grant Agreement with BWSR**

**Motion 25.023** Motion by Meixell, second by Zieska, to approve the FY26 NPEAP/ESTS Grant Work Plan and authorize execution of the grant agreement. Voting Aye: Rheinberger, Curtis, Zanmiller, Selvog, Cedergren, Zieska, Schoenecker, Meixell. Voting Nay: None

##### **7.2 MN Ag Water Quality Certification**

**Motion 25.024** Motion by Schoenecker, second by Zanmiller, to approve the FY26-2027 Joint Powers Agreement with MDA for MAWQCP. Voting Aye: Rheinberger, Curtis, Zanmiller, Selvog, Cedergren, Zieska, Schoenecker, Meixell. Voting Nay: None

##### **7.3 Metro Children's Water Festival**

Ann White Eagle reported; the Children's Water Festival that was held on September 24, 2025.

#### **8. Other Business**

##### **7.4 2026-2028 Work Plan and Budget**

Kuphal reviewed the draft 2026-2028 Work Plan and Budget, explaining in detail the more substantive changes including the decrease in membership dues to decrease the Metropolitan Conservation Districts fund balance, noting that once the fund balance reaches the goal balance, member dues will need to substantially increase. Kuphal also reviewed a section in the work plan for future programming interests.

**Motion 25.025** Motion by Zieska, second by Cedergren, to approve the 2026-2028 Work Plan as presented. Voting Aye: Rheinberger, Curtis, Zanmiller, Selvog, Cedergren, Zieska, Schoenecker, Meixell. Voting Nay: None

Kuphal provided an update on the drone that Metropolitan Conservation Districts purchased in February. Discussion ensued regarding unique FAA and MNDOT requirements and how MCD would ensure compliance as owners of the drone. Staff recommended using the existing host member model, whereby MCD enters into a Joint Powers Agreement with a member who assume responsibility for ensuring that all state and federal requirements are met including but not limited to registration and reporting. Tietz noted Scott SWCD will contact Minnesota Counties Intergovernmental Trust to ensure that the proper insurance is secured.

**Motion 25.026** Motion by Schoenecker, second by Cedergren, to authorize staff to proceed with preparing a Joint Powers Agreement that outlines Host responsibilities for compliance with FAA and MNDOT rules and regulations, for consideration at the next Board meeting. Voting Aye: Rheinberger, Curtis, Zanmiller, Selvog, Cedergren, Zieska, Schoenecker, Meixell. Voting Nay: None

Kuphal confirmed a final Joint Powers Agreement will be presented at the February 2026 board meeting for approval, adding that the drone should not be flown until the agreement is signed.

**9. Member District Updates**

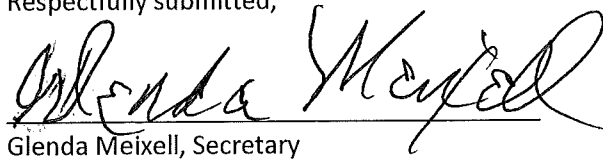
None.

**10. Adjourn**

**Motion 25.027** Motion by Meixell, second by Curtis, to adjourn the meeting at 4:58 pm. Kuphal led roll call vote. Voting Aye: Rheinberger, Curtis, Zanmiller, Selvog, Cedergren, Zieska, Schoenecker, Meixell. Voting Nay: None

Next meeting February 25, 2026.

Respectfully submitted,

 8/26/2026  
Glenda Meixell, Secretary Date