



**MEETING MINUTES**

**Wednesday, November 16, 2022**

Ramsey County Public Works Facility – Marsden Room  
1425 Paul Kirkwold Drive, Arden Hills, MN

**Attendance:**

<u>Member</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell	
Carver SWCD	Stan Wendland	
Chisago SWCD		
Dakota SWCD	Laura Zanmiller	Brian Watson
Hennepin County		
Isanti SWCD	David Medvecky	
Ramsey County	Nicole Frethem	Ann WhiteEagle
Scott SWCD	Doug Schoenecker	Shelly Tietz
Sherburne SWCD		
Washington CD	John Rheinberger	
Wright SWCD		

**1. Call to Order**

The meeting was called the meeting to order at 4:02 pm. A quorum was present.

**2. Attendance Roll Call/Introductions**

**3. Approval of Agenda**

**Motion 22.018** Motion by Meixell, second by Schoenecker, to approve the agenda as presented.  
Motion carried.

**4. Approval of Minutes**

**Motion 22.019** Motion by Schoenecker, second by Zanmiller, to approve the August 31, 2022, meeting minutes. Motion carried.

**5. Treasurer's Report – Scott SWCD Reporting**

**5.1 Treasurer's Report – November 2, 2022**

Shelly Tietz read the Treasurer's Report with balances as of November 2, 2022.

**Motion 22.020** Motion by Meixell, second by Wendland, to approve the treasurers report as presented subject to audit. Motion carried.

**5.2 Checking Account Transaction Report**

The checking account transaction report was published. No discussion.

### **5.3 Investment Update**

Shelly Tietz reported the Metropolitan Conservation District invested in a Certificate of Deposit with a rate of 2.99% and a 13-month term.

### **5.4 FY2021 Financial Statement**

Shelly Tietz reported Peterson & Company completed their audit of the MCD's FY2021 financial records. Several supervisors indicated they would like a copy of the final 2022 Financial Statement included in the next board packet.

- 6. Manager's Meeting Notes October 19, 2022** – Brian Watson reported on the Manager's Meeting notes. No discussion.

## **7. Special Programs**

### **7.1 Engineering and Technical Assistance (ETA) Program**

**7.1.1 ETA Eng./Tech, Assistance & Equipment Reports** – Brian Watson reported. No discussion.

**7.1.2 Grant Status Report** – Brian Watson reported. No discussion.

**7.1.3 2023 NPEAP and ESTS Grant Work Plans & Agreements**

Brian Watson reviewed the proposed Work Plan for the 2023 NPEAP and ESTS Grants.

**Motion 22.021** Motion by Schoenecker, second by Meixell, to authorize staff to submit proposed work plan for the FY23 NPEAP and ESTS grants as presented and to authorize the Chair to execute the grant agreement. Motion carried.

## **8 Other Business**

### **8.1 2023 – 2025 Host JPA for ETA Program with Dakota SWCD**

**Motion 22.022** Motion by Zanmiller, second by Medvecky, to approve the 2023-2025 Host Joint Powers Agreement with Dakota County Soil and Water Conservation District for \$43,500. Motion carried.

### **8.2 2023 – 2025 Administrative Services JPA for MCD and Grant Fiscal with Scott SWCD**

**Motion 22.023** Motion by Wendland, second by Meixell, to approve the 2023-2025 Administrative Services JPA for MCD and Grant Fiscal with Scott Soil and Water Conservation District for \$66,900. Motion carried.

### **8.3 2023 – 2025 Host JPA for Children's Water Festival with Ramsey County**

**Motion 22.023** Motion by Frethem, second by Schoenecker, to approve the 2023-2025 Host JPA for Children's Water Festival with Ramsey County for \$9,000 subject to approval from Ramsey County Attorney. Motion carried.

**9. Member District Updates**

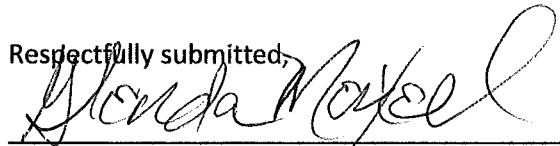
Discussion held on providing assistance to Districts for Job Authority Approval for staff.

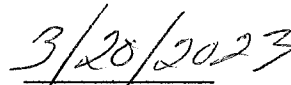
**10. Adjourn**

**Motion 22.024** Motion by Schoenecker, second by Frethem, to adjourn the meeting at 4:37 pm.  
Motion carried.

The next meeting is scheduled for February 22, 2023, at 4:00 pm at Ramsey County Public Works Facility.

Respectfully submitted,

  
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Glenda Meixell, Secretary

  
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Date

