



DRAFT REGULAR MCD BAORD MEETING MINUTES
Wednesday, February 26, 2025
Washington Conservation District, 455 Hayward Ave N, Oakdale, MN
(In-person meeting with virtual attendance option)

Attendance:

<u>Member</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell*	
Carver SWCD	Marcus Zbinden*	Mike Wanous
Chisago SWCD	Rick Cedergren**	Craig Mell
Dakota SWCD	Laura Zanmiller*	Ashley
Hennepin County		
Isanti SWCD	Franklin Curtis	
Ramsey County		Ann White Eagle, M. Katheen Murphy
Scott SWCD	Rob Casey*	Troy Kuphal, Shelly Tietz
Sherburne SWCD	Jason Selvog*	Francine Larson
Washington CD	John Rheinberger	Jay Riggs
Wright SWCD	Duane Dahlman*	
<u>Others</u>		
Anne Sawyer, BWSR		

* Attended remotely due to travel or other scheduling constraints.

**Participate only

1. Call to Order

The meeting was called the meeting to order at 4:04 pm. A quorum was present.

2. Attendance Roll Call/Introductions

Kuphal called roll.

3. Election of Officers

Kuphal opened the floor for nominations for Chair. Meixell nominated Rheinberger for Chair. Kuphal called twice more for nominations. There were no other nominations. Kuphal closed the floor to nominations and without objection declared Rheinberger Chair by acclamation. There were no objections.

Rheinberger opened the floor for nominations for Vice-Chair. Rheinberger nominated Zanmiller for Vice-Chair. Rheinberger called three more times for nominations. There were no other nominations. Rheinberger closed the floor to nominations.

Motion 25.001 Motion by Curtis, second by Casey, to elect Zanmiller as Vice-Chair. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog. Voting Nay: None

Rheinberger opened the floor for nominations for Treasurer. Casey nominated Schoenecker for Treasurer. Rheinberger called three more times for nominations. There were no other nominations. Rheinberger closed the floor to nominations.

Motion 25.002 Motion by Casey, second by Zanmiller, to elect Schoenecker as Treasurer. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog. Voting Nay: None

Rheinberger opened the floor for nominations for Secretary. Rheinberger nominated Meixell for Secretary. Rheinberger called three more times for nominations. There were no other nominations. Rheinberger closed the floor to nominations.

Motion 25.003 Motion by Zanmiller, second by Casey, to elect Meixell as Secretary. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog. Voting Nay: None

Marcus Zbinden entered the meeting at 4:17 pm

4. Approve of Agenda

Motion 25.004 Motion by Meixell, second by Casey, to approve the agenda as presented. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog, Zbinden. Voting Nay: None

5. Approval of November 20, 2024 Regular Meeting Minutes

Motion 25.005 Motion by Curtis, second by Zanmiller, to approve the November 20, 2024, minutes as presented. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog, Zbinden. Voting Nay: None

6. Treasurer's Report – Scott SWCD Reporting

6.1 Treasurer's Report – February 11, 2025

Shelly Tietz read the Treasurer's Report with balances as of February 11, 2025.

Motion 25.006 Motion by Casey, second by Meixell, to approve the treasurer report as presented subject to audit. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog, Zbinden. Voting Nay: None

6.2 Checking Account Transaction Report

The checking account transaction report was published, no discussion.

7. Manager's Meeting Notes for December 18, 2024, and January 29, 2025

Manager meetings notes submitted for review. No discussion.

Meeting suspended at 4:28 due to Host's remote software technology issues. Meeting resumed at 4:44 pm. Zbinden was unable to rejoin due to persistent technology issues.

8. Special Programs

8.1 Engineering and Technical Assistance (ETA) Program

8.1.1 ETA Eng./Tech, Assistance & Equipment Reports

Ashley Gallagher reported; no discussion.

8.1.2 Grant Status Report

Ashley Gallagher reported; no discussion.

8.1.3 Capital Equipment Plan Update

Ashely Gallagher summarized the Capital Improvement Plan updates. Discussion ensued on proposed computer and training expenses.

Motion 25.007 Motion by Curtis, second by Zanmiller, to approve the updated Capital Equipment Plan. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog. Voting Nay: None

8.2 MN Ag Water Quality Certification

Troy Kuphal reported, noting that Chisago and Isanti will be seeking reimbursement through MCD for program services moving forward. No discussion.

8.3 Metro Children's Water Festival

Ann White Eagle reported; no discussion.

8.3.1 State Fair Agreement for Metro Children's Festival

Motion 25.008 Motion by Meixell, second by Curtis, to approve the agreement for the License to use the Minnesota State Fairgrounds Facilities for the 2025 Children's Water Festival. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog. Voting Nay: None

9. Other Business

9.1 Official Depository Institution

Motion 25.009 Motion by Casey, second by Curtis to designate HomeTown Bank as the primary checking and savings account. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog. Voting Nay: None

9.2 Official Publication

Motion 25.010 Motion by Casey, second by Zanmiller to designate the Star Tribune as the official place of publications. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog. Voting Nay: None

9.3 Engagement Letter and Bid for FY2024 Financial Audit

Motion 25.011 Motion by Casey second by Zanmiller to accept Peterson Company, LTD, audit bid for \$4,500. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zanmiller, Selvog. Voting Nay: None

9.4 2023 Audited Financial Statements

Tietz referred to the 2023 Audited Financial Statements included in the board packet. No discussion.

9.5 By-Laws

Troy reviewed staff-recommended Bylaws changes as presented in the Board packet.

Motion 25.012 Motion by Selvog, second by Curtis to approve the Bylaw changes as presented.

Discussion ensued with Rheinberger providing clarification on the reference to Member staff. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zannmiller, Selvog. Voting Nay: None

At Kuphal's request, Rheinberger added without objection 2025 Dues to the agenda.

9.6 2025 Dues

Kuphal discussed 2025 membership dues, noting the Board approved a reduction in the 2024 dues due in part to the fund balance having been higher than projected. Continuing, he noted that due to lower administrative costs and higher interest income the fund balance has continued to increase rather than decrease as was planned in the approved work plan; consequently staff is recommending that 2025 dues be reduced from \$1,630 to \$50.

Motion 25.013 Motion by Curtis, second by Zannmiller to approve the By-Law changes presented in the board packet. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zannmiller, Selvog. Voting Nay: None

Rheinberger added without objection 2025 Board meeting dates to the agenda.

9.7 2025 Regular Board Meeting Dates

Rheinberger proposed in keeping with past practice that August 27 and November 19 be the next regular meeting dates for 2025.

Motion 25.014 Motion by Casey, second by Zannmiller to approve the August 27 and November 19 as the regular Board Meeting dates for 2025. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zannmiller, Selvog. Voting Nay: None

9. Member District Updates

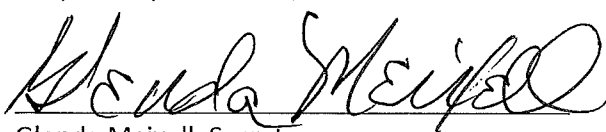
None.

10. Adjourn

Motion 25.015 Motion by Meixell, second by Zannmiller, to adjourn the meeting at 5:14 pm. Kuphal led roll call vote. Voting Aye: Casey, Rheinberger, Meixell, Dahlman, Curtis, Zannmiller, Selvog. Voting Nay: None

Next meeting August 28, 2024.

Respectfully submitted,


Glenda Meixell, Secretary

9-15-25
Date