

# Metro Conservation Districts



## MEETING MINUTES

Wednesday, August 31, 2022

Ramsey County Public Works Facility – Marsden Room  
1425 Paul Kirkwold Drive, Arden Hills, MN

### Attendance:

<u>Member</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell	
Carver SWCD	Marcus Zbinden	Mike Wanous
Chisago SWCD		
Dakota SWCD	Laura Zanmiller	Brian Watson
Hennepin County		
Isanti SWCD	David Medvecky	
Ramsey County	Nicole Frethem	Ann WhiteEagle
Scott SWCD	Linda Brown	Troy Kuphal, Shelly Tietz
Sherburne SWCD		Francine Larson
Washington CD	John Rheinberger	Jay Riggs
Wright SWCD		

#### 1. Call to Order

The meeting was called the meeting to order at 4:05 pm. A quorum was present.

#### 2. Attendance Roll Call/Introductions

#### 3. Approval of Agenda

**Motion 22.012** Motion by Meixell, second by Frethem, to approve the agenda as presented.

Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Brown, Rheinberger. Voting nay: none.

#### 4. Approval of Minutes

**Motion 22.013** Motion by Frethem, second by Zanmiller, to approve the February 23, 2022 meeting minutes with correction to Commissioner Frethem's name. Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Brown, Rheinberger. Voting nay: none.

#### 5. Treasurer's Report – Scott SWCD Reporting

##### 5.1 Treasurer's Report – August 22, 2022

Shelly Tietz read the Treasurer's Report with balances as of August 22, 2022.

**Motion 22.014** Motion by Meixell, second by Zbinden, to approve the treasurers report as presented subject to audit. Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Brown, Rheinberger. Voting nay: none.

##### 6.2 Checking Account Transaction Report

The checking account transaction report was published, no discussion.

6. **Manager's Meeting Notes for May 4, 2022, and July 27, 2022** - Troy Kuphal reported on the Managers Meeting notes, no discussion.

7. **Special Programs**

7.1 **Engineering and Technical Assistance (ETA) Program – moved to later on the agenda**

7.1.1 **ETA Eng./Tech, Assistance & Equipment Reports** – Brian Watson reported, no discussion.

7.1.2 **Grant Status Report** – Brian Watson reported: no discussion.

7.2 **Subwatershed Analysis (SWA) Program**

7.2.1 **2019 Grant Project Status Update Report.** – Jay Riggs provided an update on the FY19 SWA Grant. The grant is closed, and all reports are submitted to BWSR.

8 **Other Business**

8.1 **2023 – 2025 Work Plan and Budget**

Kuphal reviewed the draft 2023-2025 Work Plan, explaining in detail the more substantive changes including reducing the number of regular board meetings from four per year to three, delegating authority to the District Manager of the Administrative Services Provider (Fiscal Agent) to sign agreements for any instruments that are approved by the Board, and the budget.

**Motion 22.015** Motion by Zbinden, second by Brown to approve the 2023-2025 Work Plan as presented with the exception of maintaining member dues at the current level for the next two years and then increasing them in 2025. Voting Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Brown, Rheinberger. Voting nay: none.

8.2 **Certificate of Deposit**

Tietz informed the board of supervisors about Certificate of Deposit rates available, noting Hometown Bank had a special offer on Certificate of Deposit rates.

**Motion 22.016** Motion by Brown, second by Frethem, to approve depositing funds into a Certificate of Deposit at Hometown Bank. Voting Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Brown, Rheinberger. Voting nay: none

9. **Member District Updates**

None.

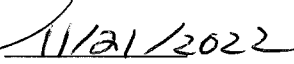
10. **Adjourn**

**Motion 22.017** Motion by Schoenecker, second by Meixell, to adjourn the meeting at 5:07 pm. Voting Aye: Meixell, Zbinden, Zanmiller, Medvecky, Frethem, Brown, Rheinberger. Voting nay: none.

The next meeting will be held on November 16, 2022, at 4:00 pm at Ramsey County Public Works Facility.

Respectfully submitted,

  
Glenda Meixell, Secretary

  
Date

