



**MEETING MINUTES**

**Wednesday, November 20, 2019 4:00 p.m.**

Ramsey County Public Works Facility – Marsden Room  
1425 Paul Kirkwold Drive, Arden Hills, MN

**Attendance:**

<u>Member</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell	Chris Lord
Carver SWCD		Mike Wanous
Chisago SWCD	Roland Cleveland	
Dakota SWCD	Laura Zanmiller	Brian Watson
Hennepin County		
Isanti SWCD		
Ramsey County	Trista MatasCastillo	Ann WhiteEagle
Scott SWCD	Doug Schoenecker	Troy Kuphal, Shelly Tietz
Sherburne SWCD	Michael Schroeder	
Washington CD	John Rheinberger	Jay Riggs
Wright SWCD	Mary Wetter	

**1. Call to Order**

Laura Zanmiller called the meeting to order at 4:00 pm. A quorum was present.

**2. Open Floor**

None

**3. Approve of Agenda**

**Motion 19.027** Motion by Rheinberger, second by Wetter, to approve the agenda as presented. Motion amended by Cleveland, second by Meixell to move items 12.1 and 12.2 after item #4. Motion to amend carried. Chair Zanmiller called for a vote on the original motion to approve the agenda, as amended. Motion carried.

**4. Approval of Minutes**

**Motion 19.028** Motion by Rheinberger, second by Schoenecker to approve the August 28, 2019, Regular Board Meeting minutes. Motion carried.

**11. Other Business (Items Moved Up)**

**12.1 2020-2022 Work Plan (moved up)**

Kuphal reviewed the 2020-2022 Work Plan, noting significant changes including eliminating most of the redundant language and adding an administrative services section that describes in detail both administrative and fiscal responsibilities.

**Motion 19.029** Rheinberger, second by Meixell, to approve the 2020-2022 Work Plan as presented. Motion carried.

**12.2 Joint Powers Agreements (moved up)**

Kuphal reviewed the following revised Joint Powers Agreement between the MCD and various members:

- Campus Groundwater Conservation Planning 2020 Host Services with Anoka Conservation District for \$2,800
- MCD 2020-2022 Administrative Services with Scott Soil and Water Conservation District for \$52,600
- Engineering Technical Services 2020-2022 Host Services with Dakota County Soil and Water Conservation District for \$38,000
- Children’s Water Festival 2020-2022 Host Services with Carver County Soil and Water Conservation District for \$6,000
- Subwatershed Assessment 2020-2022 Host Services with Washington Conservation District for \$10,000

**Motion 19.030** Motion by Cleveland, second by Schoenecker, to approve the above listed Joint Powers Agreements. Motion carried.

**5. Manager’s Meeting Notes – October 24, 2019 (continued)**

Kuphal reported the Managers met on October 24, 2019, noting the following:

- SWA applications are ready to be submitted
- Anoka is working with BWSR on extension request for the 2016 CWF grant for CGCP.
- Managers provided input and suggestions for proposed 2020-2022 work plan.
- Watson and Kuphal will meet with BWSR on November 21 to be interviewed on how the Technical Service Area program is set up in TSA 4.

**6. Treasurer’s Report – Scott SWCD Reporting**

**6.1 Treasurer’s Report – November 13, 2019**

Tietz read the Treasurer’s Report, reporting a cash balance of \$792,812.98 and the following fund balances:

Children’s Water Festival:	\$33,637.94
MCD:	\$62,785.25
Total Fund Balance:	\$96,423.19

**Motion 19.031** Motion by MatasCastillo, second by Schoenecker to approve the November, 2019 Treasurer’s Report subject to audit. Motion carried.

**6.2 Checking Account Transaction Report**

Report included in packet. No discussion.

**7. Engineering and Technical Assistance (ETA)**

**7.1 ETA Engineering & Technical Assistance Report as of September 30, 2019**

Watson reviewed the ETA program report by District and quarter, as prepared and submitted by Dakota County SWCD, program Host.

## **7.2 Grant Status Report as of September 30, 2019**

Watson reported on the Grant Status report which outlines the summary of each grant, also prepared and submitted by Dakota County SWCD.

## **8. Subwatershed Analysis Program (SWA)**

### **8.1 Program Updates**

Riggs provided the update on the SWA grant, each partner will be eligible to apply for \$17,000 for SWA's. There are currently two applications for the SWA program.

## **9. Metro Area Children's Water Festival (MACWF)**

### **9.1 Program Updates**

Wanous reported on the MACWF. The event was held last Wednesday in September. A planning meeting was held and the MACWF is trying to find a new host. They felt like they would not be able to find a new host for 2020 and agreed to reimbursing MCD for providing administrative support to administer the program until such time they can find a new host. Madeline Severland is also looking for someone to chair the program.

## **10. Campus Groundwater Conservation Planning (CGCP)**

### **10.1 Program Updates**

Lord provided an update on Campus Groundwater Conservation Planning, noting 17 CGCP's have been completed. Anoka Conservation District is waiting to hear from BWSR to see if the grant extension will be approved.

## **11. Minnesota Ag Water Quality Certification Program (MAWQCP)**

### **11.1 Program Updates**

Kuphal provided a program update on the MAWQCP, noting activity by Members is very limited.

### **11.2 Minnesota Department of Agriculture Grant Agreement**

Kuphal reviewed the amended JPA with the Minnesota Department of Agriculture Grant Agreement, noting it was for 2020 and 2021.

**Motion 19.032** Motion by Schoenecker, second by MatasCastillo, to approve the Minnesota Department of Agriculture Grant Agreement. Motion carried.

## **12. Member District Updates**

Ramsey will be hosting a forum on zebra mussels on November 21, 2019.

Lord attended a statewide managers meeting. Meetings are held quarterly.

Cleveland discussed district capacity funds distributed to Districts statewide from BWSR.

**13. Agenda Items for Next Board Meeting**

**14. Adjourn**

**Motion 19.033** Motion by MatasCastillo, second by Cleveland, to adjourn the meeting at 5:16.  
Motion carried.

Respectfully submitted,

 2/26/2020  
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~~Michael Schroeder~~, Secretary Date

**GLENDA MEIXELL**