



Grant All-Detail Report

Enhanced Shared Technical Services 2018

Grant Title - 2018 - Enhanced Shared Technical Services (Area 4 - Metropolitan SWCDs Technical Service Area)

Grant ID - P18-3430

Organization - Area 4 - Metropolitan SWCDs Technical Service Area

Original Awarded Amount	\$240,000.00	Grant Execution Date	10/4/2017
Required Match Amount	\$24,000.00	Original Grant End Date	6/30/2020
Required Match %	10%	Grant Day To Day Contact	Brian Watson
Current Awarded Amount	\$240,000.00	Current End Date	6/30/2020

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$240,000.00	\$218,706.36	\$21,293.64
Total Match Amount	\$24,000.00	\$29,969.49	\$-5,969.49
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$264,000.00	\$248,675.85	\$15,324.15

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Administration	Administration /Coordination	Current State Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metro..	\$7,000.00	\$7,000.00	10/25/2019	N
Equipment	Supplies/Equipment	Current State Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metro..	\$20,000.00	\$20,000.00	3/7/2019	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Supplies/Training	Supplies/Equipment	Current State Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metro..	\$18,500.00	\$13,170.00	11/6/2019	N
Technical/Engineering Assistance	Technical/Engineering Assistance	Current State Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metro..	\$194,500.00	\$178,536.36	11/6/2019	N
Technical/Engineering Assistance	Technical/Engineering Assistance	Local Fund	2018 Local Grant Match	\$24,000.00	\$29,969.49	8/12/2019	Y

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Administration	
Description	Administration of Grant. Including preparing work plan, reporting through e-LINK, preparing monthly financial reports, maintaining and distributing Member application forms, tracking approved project activity and funding, processing payments, records retention, purchasing of equipment or maintaining inventory of equipment. (Includes \$6,000 for Dakota as ETA Host, and \$1,000 for Scott at MCD Fiscal Agent.)
Category	ADMINISTRATION/COORDINATION
Start Date	4-Oct-17 End Date
Has Rates and Hours?	No
Actual Results	The workplan for this grant was approved on October 4, 2017 and the grant was fully executed by BWSR on October 4, 2017. Administrative activities include preparing grant work-plan, generating financial and budget reports, coordinating application forms and quarterly reimbursement forms from member districts, approving projects and funding requests, processing payments, secured insurance, update inventory of equipment. During this grant period fiscal activities were the responsibility of Scott SWCD and host activities are the responsibility of Dakota County SWCD. From the NPEAP and ESTS Grant, each member district was allocated \$28,000 with the option of using up to \$3,000 for training, supplies, and small equipment. Each district is required to contribute \$3,500 in match.

Grant Activity - Equipment	
Description	Equipment. Funds used in conjunction with NPEAP for purchase of large survey gear and equipment for increased engineering capacity.
Category	SUPPLIES/EQUIPMENT
Start Date	4-Oct-17 End Date
Has Rates and Hours?	No
Actual Results	Funds in this activity have been used toward the purchase of Trimble R10 Tablet and Accessories for Carver SWCD, and a Trimble GPS and Accessories for Ramsey CD.

Grant Activity - Supplies/Training

Description	Supplies, Training, Equipment. Provides funding for individual Members to purchase modeling software, small equipment, staff training, etc. Will be used in conjunction with NPEAP funds but will not be used to offset MCD reoccurring or maintenance expenses of MCD owned survey gear. This funding will also be used for cross training among Technical Service Area 4 employees for increased capacity.		
Category	SUPPLIES/EQUIPMENT		
Start Date	4-Oct-17	End Date	
Has Rates and Hours?	No		
Actual Results	Funds in this activity have been used by members for supplies, training and equipment. The following training opportunities were attended: U of M Site Assessment Training (2), U of M Designing and Using Native Seed Mix, Basics of LIDAR Training, Cover Crops (2), Pix4E software course. Attendance at MECA Conference (2), Minnesota Water Resources Conference (2). Software purchases: ARCGIS Desktop single user, AutoCAD single user, EcoSound single user, Vectorworks (6), and Dynascape. One computer workstation was also purchased.		

Grant Activity - Technical/Engineering Assistance

Description	Technical and Engineering Assistance. Provides funding for each Member to secure P.E. or skilled technical services from private and in-house sources to perform planning, feasibility studies, design, survey, construction oversight and project certification assistance. (Funding to be split between Members.)		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	4-Oct-17	End Date	
Has Rates and Hours?	No		
Actual Results	Funds in this activity have been expended to member SWCDs for in-house and professional engineers for technical services for planning, feasibility studies, design, construction oversight and certification assistance for non-point source pollution water quality management practices on private lands. At this time, twenty-nine reimbursements have been made to member SWCDs and there have been twelve contributions of match.		

Grant Attachments

Document Name	Document Type	Description
2018 NPEA/Enhanced Tech Services	Grant Agreement	2018 Nonpoint Engineering and Enhanced Technical Assistance - Area 4 - Metropolitan SWCDs Technical Service Area

Document Name	Document Type	Description
2018 NPEA/Enhanced Tech Services executed	Grant Agreement	2018 Nonpoint Engineering and Enhanced Technical Assistance - Area 4 - Metropolitan SWCDs Technical Service Area
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/29/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/23/2018
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 06/03/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 07/05/2018
Equipment Listing	Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metropolitan SWCDs Technical Service Area)
Expense Listing Part 1	Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metropolitan SWCDs Technical Service Area)
Expense Listing Part 2	Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metropolitan SWCDs Technical Service Area)
Host and Fiscal Invoice Log	Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metropolitan SWCDs Technical Service Area)
MCD Capital Equipment Plan 2018-2019	Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metropolitan SWCDs Technical Service Area)
MCD Equipment Plan	Grant	2018 - Enhanced Shared Technical Services (Area 4 - Metropolitan SWCDs Technical Service Area)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 09/28/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 07/27/2017