



MEETING MINUTES

Wednesday, November 28, 2018 4:00 p.m.
5th Floor Conference Room
Earle Brown Tower, 6120 Earle Brown Drive
Brooklyn Center, MN.

Attendance:

<u>Member</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell	Chris Lord
Carver SWCD		
Chisago SWCD	Roland Cleveland	
Dakota SWCD	Laura Zanmiller	
Hennepin County		
Isanti SWCD		
Ramsey County		
Scott SWCD	Doug Schoenecker	Troy Kuphal
Sherburne SWCD	Michael Schroeder	
Washington CD	John Rheinberger	
Wright SWCD	Mary Wetter	

1. Call to Order

Mary Wetter called the meeting to order at 4:40 pm. A quorum was present. Meeting started late due to inclement weather.

2. Open Floor

None

3. Approve of Agenda

Motion 18.024 Motion by Schoenecker, second by Meixell, to approve the agenda with the following additions:

Add 11.2 Legislative Issues & Metro Legislative Outreach

Add 11.3 Letter to Ramsey

Motion carried.

4. Approval of Minutes

Motion 18.025 Motion by Schoenecker, second by Schroeder to approve the August 29, 2018 board minutes as presented. Motion carried.

5. Manager's Meeting Notes – October 28, 2018

Troy Kuphal reported on the following programs discussed at the October 28 meeting:

- Sub-Watershed Analysis grant is completed
- CGCP indicated that sites have been identified by District's.
- Metro Water Festival was held on September 26
- Engineering and Technical Assistance is looking at equipment purchases in 2019.
- MAWQCP will be amended for an additional year

6. Treasurer's Report – Scott SWCD Reporting

6.1 Treasurer's Report – November 19, 2018

Kuphal read the Treasurer's Report. He reported a cash balance of \$483,847.72 and the following fund balances:

Children's Water Festival:	\$44,282.12
MCD:	\$66,562.60
Total Fund Balance is:	\$110,844.72

Motion 18.026 Motion by Zanmiller, second by Cleveland, to accept the Treasurer's Report subject to audit. Motion carried.

6.2 Checking Account Transaction Report

Report included in packet. No discussion.

7. Engineering and Technical Assistance (ETA)

7.1 ETA Engineering & Technical Assistance Report as of September 30, 2018

Kuphal read from ETA program report by District and quarter, as prepared and submitted by Dakota County SWCD, program Host.

7.2 Grant Status Report as of September 30, 2018

Kuphal reported on the Grant Status report which outlines the summary of each grant, also prepared and submitted by Dakota County SWCD.

7.3 FY19 NPEA Grant Work Plan

Kuphal reviewed details of the NPEA Grant Work Plan. **Motion 18.027** Motion by Cleveland, second by Schoenecker, to approve the FY19 NPEA Grant Work Plan. Motion carried.

7.4 FY19 ESTS Grant Work Plan

Kuphal reviewed details of the ESTS Grant Work Plan. **Motion 18.028** Motion by Schoenecker, second by Meixell, to approve the FY19 ESTS Grant Work Plan. Motion carried.

7.5 FY19 ETA & NPEAP Grant Agreement

Kuphal reviewed details FY19 ETA & NPEAP Grant Agreement. **Motion 18.029** Motion by Cleveland, second by Zanmiller, to approve the FY19 ETA & NPEAP Grant Agreement. Motion carried.

7.6 Reimbursement for Training Expenses

Kuphal noted that in the approved work plan a portion of ETA funds were set aside to reimburse member districts for developing and delivering training for technical staff throughout the MCD area. He further noted that Scott and Ramsey, working through MCD, were awarded grant funds through BWSR's Technical Training Acceleration Grant Program to develop two training courses. The awarded amount, however, did not cover their full costs so they applied to the program Host for the aforementioned ETA funds to help cover the balance.

Motion 18.030 Motion Cleveland, second by Meixell, to authorize \$8,500 from the ETA grant for reimbursement to Scott (\$3,500) and Ramsey (\$5,000) for hosting and creating a training event for other districts. Motion carried.

8. Metro Area Children's Water Festival (MACWF)

8.1 Program Updates

Children's Water Festival was held on September 26.

8.2 Payment Authorization

Kuphal noted that the Children's Water Festival budget is currently broken into several categories. At times, expenses may exceed the budget in a particular category, but overall program expenses do not exceed the total budget. The Fiscal Agent, Scott SWCD, is requesting Board authorization to issue payment on Host-approved expenses up to any amount, provided the overall program budget is not exceeded.

Motion 18.031 Motion by Schoenecker, second by Meixell, to authorize the fiscal agent to pay Children's Water Festival expenses up to the total budget. Motion carried.

9. Campus Groundwater Conservation Planning (CGCP)

9.1 Program Updates

Lord provided an update on Campus Groundwater Conservation Planning. Most districts have identified sites to do analysis on.

10. Minnesota Ag Water Quality Certification Program (MAWQCP)

10.1 Program Updates

Kuphal provided a program update on the MAWQCP. Bill Fitzgerald contacted Troy Kuphal to discuss if the Metro Conservation District wanted to continue with the MAWQCP. Several districts were still interested in working with the program.

Motion 18.032 Motion by Rheinberger, second by Schoenecker, to approve the Grant Amendment which extends the Agreement to December 31, 2019. Motion carried.

11. Other Business

11.1 Set 2019 Meeting Dates and Location

Discussion held on where meetings should be held in 2019. Kuphal will look into available locations.

Motion 18.033 Motion by Schoenecker, second by Zanmiller, to approve the 2019 MCD Board regular meeting schedule, being the 4th Wednesday in February, May and August and the 3rd Wednesday in November, starting at 4:00 pm. Motion carried.

11.2 Legislative Issues and Metro Legislative Outreach

Discussion held on Metro Legislative Outreach efforts and potentially hosting a forum in the summer to invite legislators from the Metro Counties to better understand Soil and Water Conservation District's role in the urban areas.

11.3 Letter to Ramsey

A letter from MCD inviting Ramsey County to participate in MCD Board functions and programs was drafted by Mark Zabel. Kuphal will provide a copy to each Supervisor.

12. Member District Updates

Each district updated the board of supervisors that did and did not get re-elected in November.

13. Agenda Items for Next Board Meeting

Following are Agenda Items for the Next Board Meeting:

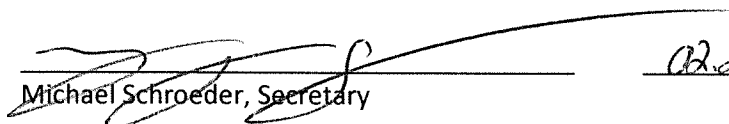
- Election of Officers
- SWCD's Designation
- Ramsey County

14. Adjourn

Motion 18.034 Motion by Rheinberger, second by Meixell, to adjourn the meeting. Motion carried.

Meeting adjourned at 5:40.

Respectfully submitted,


Michael Schroeder, Secretary

02.27.19
Date