



MEETING MINUTES

Wednesday, August 31, 2016 4:00 p.m.
 5th Floor Conference Room
 Earle Brown Tower, 6120 Earle Brown Drive
 Brooklyn Center, MN.

Attendance:

<u>District</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Jim Landahl	
Carver SWCD		
Chisago SWCD	Roland Cleveland	
Dakota SWCD	Laura Zanmiller	Brian Watson
Isanti SWCD	Al Koczur	
Ramsey CD	Gwen Willems	
Scott SWCD	Doug Schoenecker	Troy Kuphal
Sherburne SWCD		
Washington CD	John Rheinberger	James Landini
Wright SWCD	Mary Wetter	

1. Call to Order

Chair Rheinberger called the meeting to order at 4:00 p.m. Roll call done. A quorum was present.

2. Open Floor

None

3. Approval of Agenda – Additions/Corrections/Deletions

Motion 16.001 Motion by Cleveland, second by Schoenecker to approve the agenda.
 Motion carried.

4. Approve Minutes

Motion 16.002 Motion by Wetter, second by Lindahl to approve the May 25, 2016 board minutes as presented. Motion carried.

5. Manager’s Meeting Notes

Kuphal noted the following items were discussed at the Manager’s Meeting on June 29 and July 28:

- Minnesota Ag Water Quality Certification Program (MAWQCP)
- Engineering and Technical Assistance (ETA) Special Program
- Subwatershed Analysis (SWA) Special Program
- Groundwater Conservation Special Program
- Clean Water Fund (CWF) Grants
- Buffer Program
- State Cost Share Program Phase II Policy Changes – Mary Peterson – BWSR
- Metro Children’s Water Festival

6. Treasurer's Report – Scott SWCD Reporting

6.1 Treasurer's Report – May 18, 2016

Kuphal read the Treasurer's Report. He reported a cash balance of \$380,716.10 and the following funds balances:

MAWQCP:	(\$12,352.67)
Children's Water Festival:	\$27,579.89
MCD:	\$65,720.09
Total Fund Balance is:	\$80,947.31

Motion 16.003 Motion by Schoenecker, second by Koczur, to approve the Treasurer's Report subject to audit. Motion carried

6.2 Checking Account Transaction Report

Report included in packet. No discussion

7. Non Point Engineering Assistance Program (NPEAP)

7.1 Open Projects (approved prior to 12/19/2015)

Kuphal reported on the Open Projects approved prior to December 19, 2015.

7.2 FY 2016 ETA Report as of 6/30/2016

Watson reported on the FY 2016 ETA Report broken down by district and quarter. These funds need to be spent by June 30, 2017.

7.3 Program Updates

Watson indicated that there is approximately \$909 in additional funding that was available in the second quarter to member districts available for software, training and equipment. Each district should submit their request by December 31, 2016.

8. Subwatershed Analysis Program (SWA)

8.1 Program Update

Landini reported that progress continues to move forward for the SWA program. The majority of the funds have been encumbered and will be spent by 2017.

9. Metro Area Children's Water Festival (MACWF)

9.1 Program Updates

Motion 16.004 Motion by Willems, second by Wetter to approve the Memorandum of Understand between the Anoka County Board of Commissioners and the Metro Conservation District – Metro Children's Water Festival for a financial contribution of \$750. Motion carried.

10. Other Business

10.1 2015-2016 Work Plan and Budget Amendment 8/31/2016

The amendment incorporates new funding totaling \$365,000 into the budget and identifies the proposed distribution of those funds among various ETA program areas.

Motion 16.005 Motion by Wetter, second by Burandt, to approve the 2015-2016 Work Plan and Budget Amendment. Motion carried.

10.2 2017 NPEAP & ESTS Grant Agreement

Motion 16.005 Motion by Schoenecker, second by Koczur, to authorize the chairman's signature upon receiving the FY2017 NPEA & ESTS Grant Agreements. Motion carried.

10.3 Workplan and Budget preparation for 2017-2018 and beyond

Discussion held on workplan and budget preparation. The board recommends multiyear planning and would like to defer the District Managers to draft a workplan and budget. The managers will discuss and outline metro dues and how to fund operational expenses that are not grant specific.

11. Member District Updates

None

12. Agenda Items for Next Meeting

Add Minnesota Agricultural Water Quality Certification Program (MAWQCP) and Campus Groundwater Conservation Planning (CGCP) to future agenda's.

The next meeting is scheduled for November 16, 2016.

13. Adjourn

Motion 16.006 Motion by Cleveland, second by Lindahl, to adjourn the meeting. Motion carried.

Respectfully submitted,



Gwen Willems, MCD Secretary